

September 2022 Data Futures readiness survey

Overview

Why are we doing this survey?

This is second Data Futures readiness survey and part of a series of readiness monitoring and measures ahead of the 2022/23 collection and 2023 interim submissions.

The questions have been worded in such a way that they can be repeated, to track progress. We recommend reviewing your April 2022 readiness survey responses as part of your activity: a PDF will have been sent to the named contact on the last survey.

We want to ensure that you have all the relevant information to complete the 2022/23 collection in the new HESA Data Platform (HDP) using the [Student - Data Futures 22056 model](https://codingmanual.hesa.ac.uk/22056/home/) <<https://codingmanual.hesa.ac.uk/22056/home/>> .

The survey will be used alongside HESA monitoring provider engagement with Data Futures, including:

- Involvement in the pilot stages.
- Completing e-learning.
- Attending training events.

How are we running the survey?

This survey is available online only and is mandatory for all providers. We have included a PDF of the survey text to assist cross-organisational collaboration, but please note we expect online responses only.

[PDF]

We have structured the survey into four sections:

- Business process.
- Data.
- Systems readiness.
- General feedback.

Please work with as many members of your organisation as you consider appropriate to answer this survey. Responses will be treated as confidential, although we expect to share summaries with the Programme Board.

Please also note, a member of your senior management team will need to have had sight of and endorse the responses submitted - you will complete a check box at the end of the survey to confirm this. Senior management differs between organisations - in some cases, your Student record contact will also be the senior contact.

What will we do with survey responses?

Survey results will help the Data Futures programme team to prioritise efforts across common themes arising. We expect to:

- Target any communications to relevant groups of providers.
- Provide increased information on specific topics.
- Provide increased training on specific areas of concern.
- Raise concerns on behalf of providers to the relevant Statutory Customers as required.

If a provider returns or records themselves as high-risk, HESA will contact the individual who submitted the response, to understand how HESA can help. We will also share the provider names with the individual regulator, e.g. a provider in England will be shared with OFS, a provider in Wales with HEFCW, so they can seek to provide additional support.

This process will also be followed for those providers deemed high-risk by HESA. This would include providers who do not submit a response to the survey or those who have flagged concerns that are outside of their control, e.g. software supplier readiness.

HESA does not expect to share detailed survey results with regulators, but there may be special circumstances where this would be appropriate. If this was necessary, we would seek confirmation from the survey responder before sharing any detailed information.

[Find out more information on Data Futures](https://www.hesa.ac.uk/innovation/data-futures/) <<https://www.hesa.ac.uk/innovation/data-futures/>> .

Introductory text

The Data Futures readiness survey is non-linear to encourage cross-organisation response and collaboration. At the end of each survey page, respondents are always returned to the contents page, so they can choose another page to view. A 'Finish' button will appear at the bottom of the contents page once respondents have answered all questions set as 'required'.

Introduction

1 What is your name?

Name

2 What is your email address?

If you enter your email address then you will automatically receive an acknowledgement email when you submit your response.

Email

3 What is your organisation name?

Organisation

4 What is your organisation?

(Required)

Please select only one item

- English provider
- Northern Irish provider
- Scottish provider
- Welsh provider
- Other organisation

Business process

Useful information

[22056 Student – Data Futures coding manual](https://codingmanual.hesa.ac.uk/22056/home/) <<https://codingmanual.hesa.ac.uk/22056/home/>>

[Data Futures e-learning](https://www.hesa.ac.uk/services/e-learning/data-futures-training/) <<https://www.hesa.ac.uk/services/e-learning/data-futures-training/>>

[Data Futures programme pages](https://www.hesa.ac.uk/innovation/data-futures/) <<https://www.hesa.ac.uk/innovation/data-futures/>> : includes timelines, Data Futures preparation assessment, Beta phase information, and other resources

5 Do you understand the changes required within your organisation to make the 2022/23 collection a success?

(Required)

Please select only one item

- Do not understand at all
- Somewhat understand
- Mostly understand
- Completely understand

6 Do you believe that you have the right resource involved to make the changes required within your organisation a success, including leadership and practitioner level staff?

(Required)

Please select only one item

- Not at all
- Somewhat
- Mostly
- Completely

7 Select the activities your organisation has engaged with or completed (please select all that apply)

(Required)

Please select all that apply

- Completed Data Futures preparation assessment
- Resourcing activity: project team, additional team members
- Gone through the 22056 coding manual and understood the new structure and differences compared to current model
- Data Futures is on organisation's risks, actions, issues, decisions (RAID) log / risk register
- Internal messaging to all staff on Data Futures: implications and additional reporting requirements (for example)
- Haven't completed any of these activities

Data

Useful information

22056 Student – Data Futures coding manual <<https://codingmanual.hesa.ac.uk/22056/home/>>

Data Futures e-learning <<https://www.hesa.ac.uk/services/e-learning/data-futures-training>>

Data Futures programme pages <<https://www.hesa.ac.uk/innovation/data-futures>> : includes timelines, Data Futures preparation assessment, Beta phase information, and other resources

8 Do you understand how the migrated data set will be used in the quality assurance process for the 2022/23 collection?

More information

22056: data migration specifications <<https://codingmanual.hesa.ac.uk/22056/guidance/DataMigration>>

Data migration e-learning <<https://www.hesa.ac.uk/services/e-learning/data-futures-training>>

(Required)

Please select only one item

- Do not understand at all
- Somewhat understand
- Mostly understand
- Completely understand

9 Please select the 2022/23 specification activity that your organisation has engaged with or completed (please select all that apply)

(Required)

Please select all that apply

- Reviewed 22056 data migration specification
- Reviewed existing data against the 22056 Student - Data Futures model
- Completed a gap analysis on current model and 22056 Student - Data Futures model and identified additional fields to be collected
- Implemented required changes, following gap analysis
- Haven't completed any of this activity

Systems readiness

Useful information

22056 Student – Data Futures coding manual <<https://codingmanual.hesa.ac.uk/22056/home/>>

Data Futures e-learning <<https://www.hesa.ac.uk/services/e-learning/data-futures-training>>

Data Futures programme pages <<https://www.hesa.ac.uk/innovation/data-futures/>> : includes timelines, Data Futures preparation assessment, Beta phase information, and other resources

10 Have you had sufficient engagement from your software supplier?

(Required)

Please select only one item

- Yes
- No
- We use the data entry tool
- We have an in-house system

11 Do you know what version of software you need to be able to support the 2022/23 collection?

(Required)

Please select only one item

- Yes
- No
- We use the data entry tool
- We have an in-house system

12 Are the timelines for software rollouts known?

(Required)

Please select only one item

- Yes
- No
- We have an in-house system
- Not applicable

If you answered 'Not applicable', please provide more information

If you answered 'Yes', when do you expect the final software upgrade to take place?

13 Do you have any further information you'd like to add about software versioning or updates?

14 Please select the internal/organisation-side activities that your organisation has engaged with or completed (please answer all that apply)

(Required)

Please select all that apply

- We have a plan to upgrade to the software system required version
- We have upgraded our software system
- We have appropriate technical support to make required changes
- We have the availability of appropriate software to support Data Futures
- Sufficient knowledge of Data Futures and HESA within Technical teams to produce a Data Futures return-compatible system
- We have downloaded the data entry tool
- Haven't completed any of these activities

15 Please select the external/HESA-facing activities that your organisation has engaged with or completed (please select all that apply)

Completed HESA systems e-learning

<i>(Required)</i>	Subset of relevant team members	All relevant team members	Not completed	Not applicable
HESA Data Platform Beta demo video <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
HESA's Issue Management System (IMS) <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Uploaded a data file to the HESA Data Platform (HDP)

<i>(Required)</i>	Have uploaded a data file that includes:	Have not uploaded a data file	Not applicable
Subsection of students and engagements <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Variety of provision types <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Test data <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Anonymised data <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Have engaged with quality assurance (QA)

<i>(Required)</i>	Engaged with QA processes, including:	Have not engaged with QA	Not applicable
Viewed issues within the rules report <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Viewed issues within credibility reports <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Raised an issue for a tolerance override for a quality rule failure <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Raised an issue for a tolerance override for a credibility report failure <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Had a tolerance override approved <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

General feedback

16 How confident is your organisation that you will be prepared for the 2022/23 collection using the new HESA Data Platform and 22056 data model?

(Required)

Please select only one item

- Not at all confident
- Somewhat confident
- Mostly confident
- Completely confident

Please provide more information, if applicable

17 Do you have any further feedback on what else Data Futures should be doing to support providers, including leaders and practitioners within providers?

Confirmation and sign-off from senior leadership team

We have sent the survey link to the HESA Student record contact for completion, but please note, we expect that the senior leadership team will have had sight of and endorse the responses submitted; you will need to complete the check box to confirm this.

Senior management differs between organisations – in some cases, our Student record contact will also be the senior contact.

18 I confirm my senior leadership team has reviewed to their satisfaction and endorses these responses as a true representation of the organisation's view.

(Required)

Please select only one item

- Yes