

24056 Student StudentCourseSession/SessionYear Consultation

Overview

As part of the Student record post implementation consultation [Student record 22056 - post implementation consultation](#)

<<https://www.hesa.ac.uk/innovation/records/reviews/22056-post-implementation-consultation>> , we sought feedback on the 22056 data specification with some questions focused specifically on the StudentCourseSession and SessionYear entities.

This consultation seeks feedback on four specific proposals for changes to the student record. These are being proposed following a review of feedback provided in the post implementation consultation, post collection seminars and discussions with statutory customers. The changes are proposed for the 24056 student record however this consultation also includes questions seeking feedback on the timelines for implementation so this may change.

The proposals are summarised below and more details and examples can be found in each section of the consultation, along with further background information on why these changes are being proposed. Any combination of these proposals may be taken forward post consultation.

- 1. Proposal one: removal of SessionYear.** The SessionYear entity has been highlighted by providers as an area that is challenging to return and where the value is not well understood. This proposal looks at the potential removal of this entity and further changes that would be necessary were this to be removed.
- 2. Proposal two: return of previous StudentCourseSessions.** This proposal relates to guidance updates to allow the return of a previous StudentCourseSession rather than having to create a new StudentCourseSession in cases where there is no activity to record.
- 3. Proposal three: update to ModuleInstance dates guidance.** Feedback from providers has indicated that the requirement for ModuleInstances to be contained within the associated StudentCourseSessions has caused issues due to the need to create start and end dates that do not reflect student activity. This proposal looks at updating this guidance so the ModuleInstance dates can reflect the students' activity.
- 4. Proposal four: guidance on cumulating StudentCourseSession sub-entities.** This proposal relates to the current guidance for SessionStatus, OffVenueActivity and ModuleInstance which require these entities to be returned in the reference period in which the associated StudentCourseSession ends, even if the activity occurred in a previous reference period. This proposes removing this requirement.

We will aim to publish outcomes from the consultation in Summer 2024 alongside an updated Notification of Changes for 24056.

Who should respond to this consultation?

This survey is aimed at those staff members who are involved in the submission of Student data to Jisc, either directly by sending the data, or indirectly by collecting data which feeds into the Student record. Other responses are welcomed too, but the questions may not all be relevant.

Responses

When you click 'next step' under each section, you will be returned to the contents page, which tracks your progress through the questions in each section.

The 'save later' option, also allows multiple users from one organisation to engage with the consultation. Once you click the 'save later' option you will receive a unique link.

Please ensure that you read all of the information supplied in each section before answering the questions.

Once the required questions have been completed, a 'Finish' button will appear at the bottom of the consultation. Pressing this will complete the consultation and send your responses for analysis. Please do not click through to finish until you are satisfied with all of your answers.

On completion, a copy of your responses will be generated as a PDF and sent to the email address you entered at the beginning of the consultation.

Data processing notice for consultations

Responses to this survey will be used to support the review of the Student record, and will be used in analysis, documentation, and communications in connection with that activity.

We may share your survey responses with statutory customers, sector bodies or other organisations involved within the consultation. We will share your response together with your provider name however we will not disclose your name or email address to organisations we share responses with.

Privacy information <https://www.hesa.ac.uk/about/website/privacy#016> <<https://www.hesa.ac.uk/about/website/privacy#016>>

Please contact our Liaison team at liaison@hesa.ac.uk or +44 (0)1242 388 531 if you have any questions about this survey.

Introduction

1 What is your name?

2 What is your email address?

(Required)

3 What is your organisation?

(Required)

Please select only one item

- English provider
- Scottish provider
- Welsh provider
- Northern Irish provider
- Sector group/body
- Other organisation
- Not applicable

4 What is the name of your organisation?

(Required)

5 In what capacity are you responding to the survey?

Please select only one item

- To provide an official response on behalf of a higher education provider, organisation or representative group
- In an individual capacity as an associate or employee of a higher education provider, organisation or representative group
- As a current, recent or prospective student at a higher education provider
- In any other individual capacity
- Prefer not to say

Proposal 1: Removal of Session Year

The Student record data model contains the SessionYear and StudentCourseSession entities, the current guidance on these entities can be seen [SessionYears and StudentCourseSessions guidance page](https://www.hesa.ac.uk/collection/23056/furtherguidance?section=sessionyearsandstudentcoursesessions). [.<https://www.hesa.ac.uk/collection/23056/furtherguidance?section=sessionyearsandstudentcoursesessions>](https://www.hesa.ac.uk/collection/23056/furtherguidance?section=sessionyearsandstudentcoursesessions) .

A StudentCourseSession usually represents one year of a student's study. Student activity is required to be broken down into years due a number of concepts in the Student record that have definitions reliant on a year, e.g. the definition of full-time mode or funding completion. Guidance for StudentCourseSessions therefore aims to enforce this concept of a year of study in the record.

There are a number of scenarios where a StudentCourseSession may not represent a year, such as when the student has a period of dormancy or undertakes a resit. SessionYears therefore are aimed to add context to the StudentCourseSession to identify:

Late starters – the difference between the SessionYear and StudentCourseSession start dates indicate where a student started their course year late (for example, they transferred from a different course, or simply signed up to a provider later than others). This also forms part of the current OfS funding model.

Students moving between cohorts – where the SessionYear start date changed significantly from the previous year, this would indicate a student moving cohorts (for example, changing from a September cohort to a January cohort).

This would therefore allow StudentCourseSessions shorter than a year to be returned in these cases as the SessionYear would capture these scenarios and allow validation of StudentCourseSessions.

SessionYears were originally designed to give some consistency across the sector – fields such as MODE and FTE need a set period of time for definitions to be based from. SessionYears were also there to help verify the data in the StudentCourseSession and enforce the 12 month period of time. Changing to an approach where the SessionYears and StudentCourseSessions could start at any point in the year (rather than requiring everything to split up into the HESA reporting year and the non-standard years split in half) was intended to give the sector more flexibility going forward with provision changing, but keep some consistency in reporting practices.

During the 22056 collection and in the post implementation consultation we received feedback from providers on the challenges faced with implementing SessionYears in particular. Some key challenges raised by providers were:

SessionYears did not relate to a concept understood by providers or held internally

Returning non-standard provision where SessionYears spanned reference periods

Courses with different start dates between years, in particular where dates of future years may not be known at the start of a course

For some providers a lot of SessionYears had to be returned to meet the requirements in the guidance

Difficulties with the associated quality rules (both understanding what the rule(s) were doing, the change from the warnings/errors approach to just tolerances, and the bugs that occurred during the collection)

Based on this feedback we have explored with statutory customers the option of removing SessionYear from the data model and what other changes would be required to allow this. We did consider whether the original requirements remain and therefore SessionYear should remain, but given the extent of feedback received we believed that the only option was to explore alternatives. It is possible that providers might find the alternatives just as burdensome, so we will assess that when these consultation responses are received.

If SessionYear were to be removed, data model, guidance, and validation changes would be required to replicate the purpose currently served by SessionYear. These changes are outlined below.

Data model updates

If SessionYear were to be removed, the proposal is that two new fields on the StudentCourseSession entity would be required for providers in England, Northern Ireland and Wales in order to replicate information the SessionYear entity aimed to capture and validate:

Late starter flag – this would allow the identification of students that started their courses later than others on the same course, something that is currently identified through the difference between the SessionYear and StudentCourseSession start dates. Identification of late starters is required for the current OfS funding model and in order to validate short StudentCourseSessions being returned for late starters.

Resit flag – this would record where a student has taken a partial year resit. In the current model, students in this scenario may move between cohorts and so to a new SessionYear. This flag would allow short StudentCourseSessions to be returned in this scenario as the resit flag can be used in validation. Students who take a full year resit, do not need to use this flag.

The Scottish Funding Council have confirmed that these new fields would not be required to be returned by providers in Scotland.

Current data model

The StudentCourseSession and SessionYear fields in the current data model are shown in the image below.

StudentCourseSession	SessionYear
SCSESSIONID	SESSIONYEARID
COURSEID	OWNSESSIONID
EMPFEEES	SYENDDATE
FEEMETHOD	SYSTARTDATE
INTENDEDTHESISITITLE	
INTERCALATION	
INVOICEFEEAMOUNT	
INVOICEHEASID	
PGRLANGID	
PGELANGPCNT	
PHDSUB	
PLACEMENT	
PREPFLAG	
RSNSCSEND	
SCSENDDATE	
SCSEXPECETEDENDDATE	
SCSFEEAMOUNT	
SCSMODE	
SCSSTARTDATE	
SESSIONYEARID	
STUDYABROAD	
STULOAD	
YEARPRG	

Updated data model

The below image shows the StudentCourseSession and SessionYear fields if SessionYear were to be removed, with changes highlighted in red.

StudentCourseSession	SessionYear
SCSESSIONID	SESSIONYEARID
COURSEID	OWNSESSIONID
EMPFEEES	SYENDDATE
FEEMETHOD	SYSTARTDATE
INTENDEDTHESISITITLE	
INTERCALATION	
INVOICEFEEAMOUNT	
INVOICEHEASID	
LATESTARTER	
PGRLANGID	
PGELANGPCNT	
PHDSUB	
PLACEMENT	
PREPFLAG	
RESIT	
RSNSCSEND	
SCSENDDATE	
SCSEXPECETEDENDDATE	
SCSFEEAMOUNT	
SCSMODE	
SCSSTARTDATE	
SESSIONYEARID	
STUDYABROAD	
STULOAD	
YEARPRG	

Draft specifications for the new fields can be found in the [draft field specifications document](#) <user_uploads/163169-draft-field-specifications-1.pdf> which includes guidance on the common scenarios and how to return them.

Guidance updates

StudentCourseSession guidance would be required to be updated to reflect the removal of SessionYear. The draft StudentCourseSession guidance document shows a draft of the guidance for the [StudentCourseSession entity](#) <user_uploads/163169-draft-studentcoursession-guidance.pdf> . This is based on the current SessionYear and StudentCourseSessions guidance document so can be looked at in conjunction with the existing guidance to see the changes. The existing guidance can be found [SessionYears and StudentCourseSessions guidance page](#) <https://www.hesa.ac.uk/collection/23056/furtherguidance?section=sessionyearsandstudentcoursessions> .

Further guidance updates would be required in a number of places to reflect the removal of SessionYear. In particular, the dormancy document and StudentCourseSession entity guidance.

Validation considerations

Validation looking at SessionYear dates could no longer be applied.

Additional validation would then be required for StudentCourseSessions to ensure they were being returned in line with the guidance:

In general, it would be expected that StudentCourseSession start dates within an Engagement would be within 14 days of the anniversary of previous StudentCourseSession start dates. Exceptions to this would be based on other data items indicating the student:

Was a late starter (LATESTARTER field returned)

Had a period of dormancy (SessionStatus entity with STATUSCHANGEDTO field returned as 02 "dormant")

Had a partial year resit (RESIT field returned)

Undertook a preparatory course prior to their main course (PREPFLAG field returned)

If none of the above fields exist, validation would trigger if the StudentCourseSession start date is not within 14 days of the previous StudentCourseSession date. It is recognised that there would be exceptions to this where course dates varied between calendar years, for example where term dates change due to where Easter falls. In these cases tolerance overrides would be required.

StudentCourseSessions must not be longer than a year. This is currently enforced by validating that the StudentCourseSession dates must fall within the associated SessionYear so new validation would be required at the StudentCourseSession level. The validation would allow for a StudentCourseSession to be up to 14 days longer than a year.

StudentCourseSessions within an Engagement must not overlap. This is currently enforced by the associated SessionYears so new validation would be required at the StudentCourseSession level.

In answering the following questions, please take into account all the above changes that would be required to allow the removal of SessionYear.

6 Do you have any concerns or comments on the proposal to remove the SessionYear entity?

7 Please describe any impacts, positive or negative, the removal would have.

8 What would be your preference for returning this information?


Please select only one item

- Option one: continue with SessionYear entity and current guidance
- Option two: remove SessionYear and add new data fields and validation

9 Please complete your provider’s burden assessment for continuing with the SessionYear entity and current guidance – set up / run

Guidance on how to provide your score

Please refer to the image below for guidance on how to provide your score.

 Burden assessment summary assessment for setup and run

Text version for Setup:

0: No impact

1-3: Almost no change to processes or systems. Can be fitted into business as usual against a known release window. Limited training or guidance required.

4-7: Minor to medium changes to systems and processes. Difficult to resource. Date for go-live sub-optimal. Requires bespoke training.

8-10: Significant change to systems and/or processes. Detrimental impact on ability to do other activities. Cannot be serviced from existing capacity. Release date very challenging. Requires training / re-skilling.

Text version for Run:

0: No impact

1-3: Business as usual (BAU). Operated through processes and systems. No discernible impact on current operating model.

4-7: Increased resources. Sustained opportunity cost. Complexity in planning. Requires specialist support.

8-10: Sustained increased resources required. Conflict with other business priorities. Cannot be systemised - lots of manual checking. Requires subject matter expert (SME).


[Download the full burden assessment guide \(PDF\)](https://www.hesa.ac.uk/files/Burden%20Assessment%20Guide.pdf) <<https://www.hesa.ac.uk/files/Burden%20Assessment%20Guide.pdf>>

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Run <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10 Please complete your provider’s burden assessment for removing SessionYear and returning new data fields – set up / run

Guidance on how to provide your score

Please refer to the image below for guidance on how to provide your score.

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11 This change is proposed for the 2024/25 Student record (24056). Please highlight any concerns you have with this timeline for implementation, taking into account that by this point, two returns will have been submitted with the current SessionYear structure and guidance.

12 Please provide any contextual information to support your above answers, or any alternative approaches you think should be considered, in relation to the proposal to remove SessionYear.

Proposal 2: Return of previous StudentCourseSessions

Current guidance requires the return of new StudentCourseSessions in two scenarios where there is no new activity to report. These scenarios are outlined below.

We received feedback that the need to create 'false' StudentCourseSessions was challenging for providers to implement as the StudentCourseSessions did not reflect the students' activity.

Proposal 2 puts forward an approach of returning the previous StudentCourseSession again in the scenarios outlined below. This is with the aim of preventing the need for new StudentCourseSessions being created with dates which do not reflect student activity and do not relate to dates held internally by the provider.

We do not believe there are any other alternatives to consider given the feedback we have received from providers who have reported difficulties so far and how we understand providers' systems to be set up. However, if you believe there are alternatives to consider please detail these in response to the final question in this section.

Scenario 1 – all providers

This scenario relates to the return of a previous StudentCourseSession to report that a student has become dormant, but the provider wasn't aware of this when they returned the data previously.

For example, a student completes their first year of study starting September 2024 and is expected to return but then agrees to take a break in learning before starting their second year.

The current guidance for this requires the return of a new StudentCourseSession to report the associated SessionStatus. This can be seen in example 5 in the [dormancy scenario document](https://codingmanual.hesa.ac.uk/23056/guidance/Dormancy/) <<https://codingmanual.hesa.ac.uk/23056/guidance/Dormancy/>> .

This proposal is that the student would have one StudentCourseSession returned in 24056.

StudentCourseSession	SCSSTARTDATE	SCSENDDATE	SessionStatus
1	2024-09-01	2025-06-01	Not returned as it was not known the student would be taking a break in learning.

In 25056 the same StudentCourseSession would be returned again to report the dormancy:

StudentCourseSession	SCSSTARTDATE	SCSENDDATE	SessionStatus
1	2024-09-01	2025-06-01	STATUSCHANGEDTO: 02 STATUSVALIDFROM: 2025-06-02

This time the SessionStatus would be returned to indicate the student went dormant after the end of the previous StudentCourseSession. No other data against this StudentCourseSession would be expected to change and validation would be in place to enforce this.

Scenario 2 – providers in Northern Ireland only

This scenario relates to the return of a previous StudentCourseSession to report module results that were not previously known. This scenario only applies to providers in Northern Ireland because these are the only providers required to return the ModuleInstance.MODULERESULT field.

The ModuleInstance.MODULEOUTCOME field is returned by all providers however as this relates to completion, rather than result, this scenario should not apply to the outcome field.

For example, a student completes their first year of study including all modules but the results of some modules are not yet known.

For students in coverage of the module results field, providers in Northern Ireland would return the ModuleInstance without a ModuleInstance.MODULERESULT as this information is not yet known. In the following reference period the results are known.

Current guidance states that ModuleInstances would be returned against the subsequent StudentCourseSession with ModuleInstance.INACTIVEMOD = 01 and the module result and outcome fields returned to reflect the student's outcomes. If the results were unknown in a student's final StudentCourseSession, a new dormant StudentCourseSession would need to be returned to record the outcomes.

This change proposes that the previous StudentCourseSession would be returned again with updated ModuleInstance.MODULERESULT information.

No other data against the StudentCourseSession would be expected to change

Validation considerations for scenarios 1 and 2

For the proposal scenarios 1 and 2 above, it is likely that validation would be in place to highlight where other data against the StudentCourseSession has been updated.

Validation is currently in place which triggers where a StudentCourseSession end date is prior to the reference period start date. This would need to be refined to exclude the cases covered by the scenarios outlined here.

It is not expected that previous StudentCourseSessions would be returned to correct previously incorrect data. If you become aware of inaccuracies in signed off data, this should be reported to your funder/regulator. Validation rules will continue to trigger for any changes to other data items (besides SessionStatus and ModuleInstance.MODULERESULT).

13 In scenario one (dormancy) what would your preference be for recording this information?

Please select only one item

- Option one: continue with current guidance to return a new dormant StudentCourseSession
- Option two: return the previous StudentCourseSession again to report dormancy
- Unsure
- Not applicable

14 In scenario two (module result), what would your preference be for recording this information?

Please select only one item

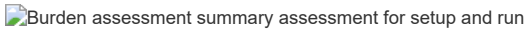
- Option one: continue with current guidance to return the module results against a new StudentCourseSession
- Option two: return the previous StudentCourseSession again to report module results
- Unsure
- Not applicable

15 Besides the two outlined here, are there any other scenarios where you think the return of a previous StudentCourseSession would be beneficial? (fixes to incorrect data will not be considered here)

16 Please complete your provider’s burden assessment for allowing a previous StudentCourseSession to be returned again to update certain information – set up / run

Guidance on how to provide your score

Please refer to the image below for guidance on how to provide your score.



Text version for Setup:

0: No impact

1-3: Almost no change to processes or systems. Can be fitted into business as usual against a known release window. Limited training or guidance required.

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8-10: Significant change to systems and/or processes. Detrimental impact on ability to do other activities. Cannot be serviced from existing capacity. Release date very challenging. Requires training / re-skilling.

Text version for Run:

0: No impact

1-3: Business as usual (BAU). Operated through processes and systems. No discernible impact on current operating model.

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17 This change is proposed for the 2024/25 Student record (24056). Please highlight any concerns you have with this timeline for implementation, taking into account that by this point, two returns will have been submitted with the current guidance.

18 Please provide any contextual information to support your above answers, or any alternative approaches you think should be considered, in relation to the proposal to amend the guidance for returning previous StudentCourseSessions.

Proposal 3: Update to ModuleInstance dates guidance

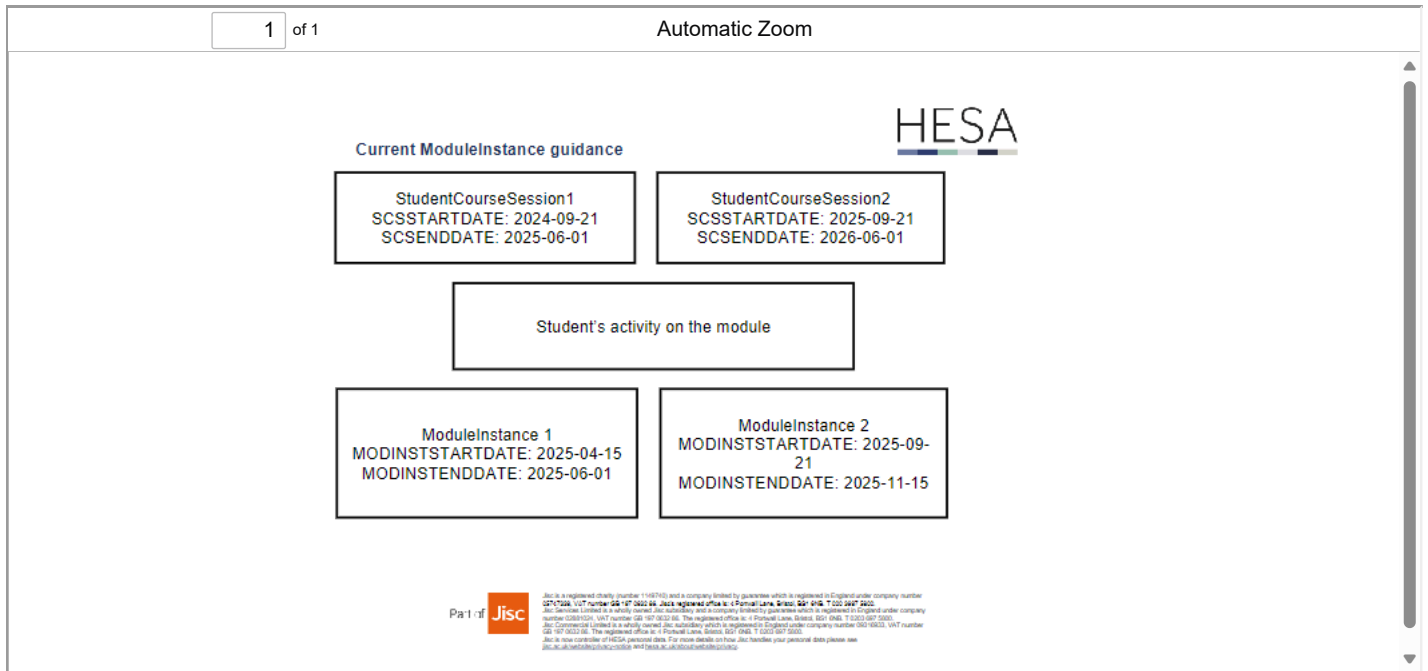
The current ModuleInstance start and end date (ModuleInstance.MODINSTSTARTDATE and ModuleInstance.MODINSTENDDATE) guidance states that the dates must be contained within the associated StudentCourseSession. Therefore where module activity spans StudentCourseSessions, the ModuleInstance dates would need to split the activity between StudentCourseSessions. Full guidance on the current methodology can be found on the [ModuleInstance entity <https://www.hesa.ac.uk/collection/23056/datadictionary?element=ModuleInstance>](https://www.hesa.ac.uk/collection/23056/datadictionary?element=ModuleInstance) page under 'Modules spanning StudentCourseSessions':

Feedback from providers highlighted that this approach was challenging as the start and end dates returned would not always relate to the student's activity or any dates held within providers' own systems.

After considering this feedback we are proposing removing the requirement for ModuleInstance dates to be contained within the associated StudentCourseSession. We do not believe there are any other alternatives to consider given the feedback we have received from providers who have reported difficulties so far and how we understand providers' systems to be set up. However, if you believe there are alternatives to consider please detail these in response to the final question in this section.

Current ModuleInstance guidance

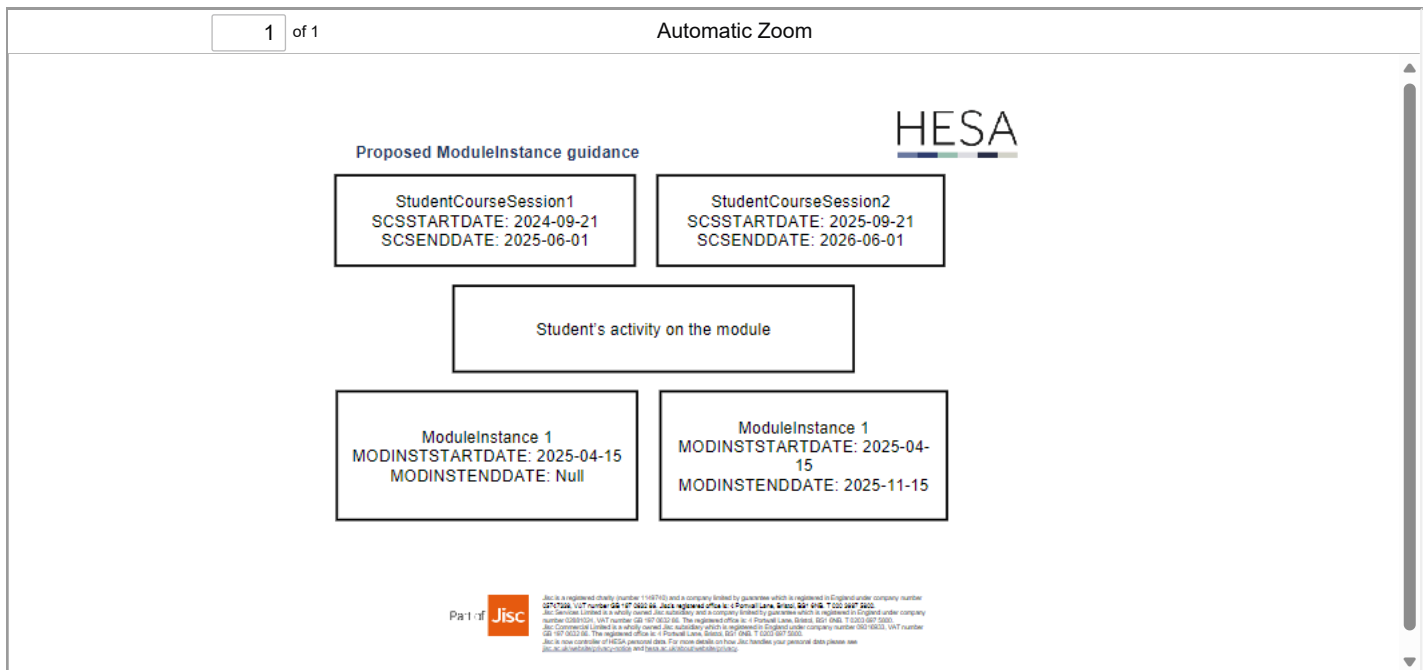
The below diagram illustrates the current guidance for ModuleInstances spanning StudentCourseSessions.



Two ModuleInstances would be required with the dates splitting the activity between StudentCourseSessions 1 and 2.

Proposed ModuleInstance guidance

The below diagram illustrates the proposed guidance for ModuleInstances spanning StudentCourseSessions.



The same ModuleInstance would be returned in each StudentCourseSession it spans with the dates reflecting the student's activity on the full module rather than being contained with the associated StudentCourseSession.

Draft guidance for the ModuleInstance date fields can be found in the [draft module dates guidance <user_uploads/163172-draft-module-dates-guidance.pdf>](#).

In addition, if this change went ahead we are proposing that we would remove the ModuleInstance.CONTINUING field. This would no longer be required as the ModuleInstance start date would indicate where the module started in a previous StudentCourseSessions, and we would assume a module was continuing into the next StudentCourseSession where there was no end date returned.

Validation considerations

Validation currently prevents the return of ModuleInstance dates outside the associated StudentCourseSession dates so this would need to be updated. We would also consider any required continuity validation for ModuleInstances that had no ModuleInstance.MODINSTENDDATE in one StudentCourseSession as we would expect to see that module continuing in the next StudentCourseSession.

19 What would your preference be for returning ModuleInstance dates?

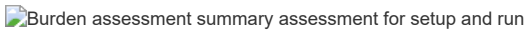
Please select only one item

- Option one: continue with current ModuleInstance guidance to split them between StudentCourseSessions
- Option two: allow ModuleInstances to span StudentCourseSessions as outlined in the proposed guidance above and remove the ModuleInstance.CONTINUING field
- Unsure
- Not applicable

20 Please complete your provider’s burden assessment for the proposed amendment to the ModuleInstance start and end date guidance – set up / run

Guidance on how to provide your score

Please refer to the image below for guidance on how to provide your score.



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Run <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

- 21** This change is proposed for the 2024/25 Student record (24056). Please highlight any concerns you have with this timeline for implementation, taking into account that by this point, two returns will have been submitted with the current guidance.

- 22** Please provide any contextual information to support your above answers, or any alternative approach you think should be considered, in relation to the proposal to amend the ModuleInstance start and end date guidance.

Proposal 4: Guidance on cumulating StudentCourseSession sub-entities

This proposal affects the following sub-entities of StudentCourseSession only:

SessionStatus

OffVenueActivity

ModuleInstance

Current guidance states that where StudentCourseSessions span reporting years, the sub-entities SessionStatus, OffVenueActivity and ModuleInstance must all be returned in the final reference period in which the StudentCourseSession falls, even if the activity finished prior to the reference period.

This guidance was in place to allow the removal of entities that were previously returned in error, and so there was a complete picture at the end of the StudentCourseSession when it was being closed down.

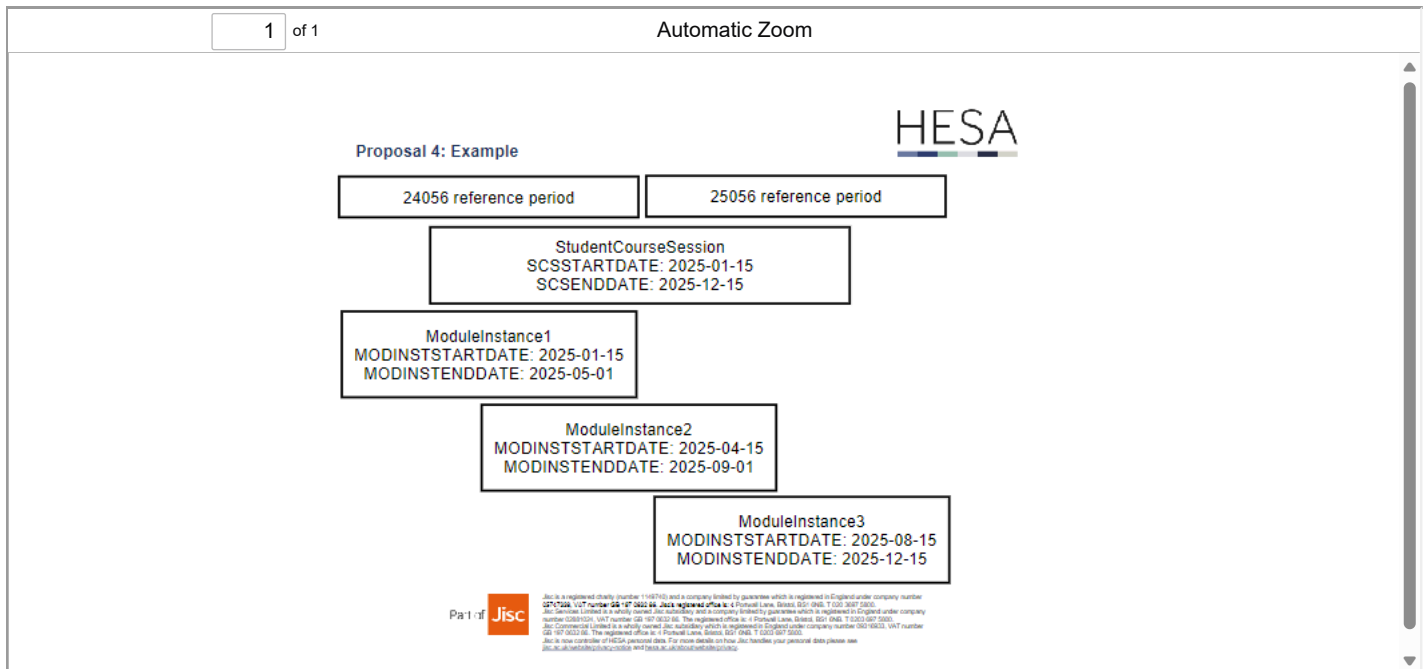
Feedback from providers has indicated that they are returning a lot of unnecessary data each reporting period, when nothing much has changed in the data. They asked us to consider whether it was required for them to continue returning this data, when it could be picked up from a previous return.

This proposal is to amend the guidance so that these entities are only required to be returned in reference periods they span.

We do not believe there are any other alternatives to consider given the data is either returned or not returned. Other alternatives would require substantially reconsidering the nature of our return, such as considering a cumulative return, and this has already been rejected by the sector in a previous consultation. However, if you believe there are alternatives to consider please detail these in response to the final question in this section.

Example

This example shows what data would be returned when a StudentCourseSession spans two consecutive reference periods. This is showing the ModuleInstance entity, but the same would apply for the OffVenueActivity and SessionStatus entities.



In this example:

ModuleInstance 1 would be returned in 24056 only

ModuleInstance 2 would be returned in 24056 and 25056

ModuleInstance 3 would be returned in 25056 only

The current guidance for these entities is in place in order to allow corrections to data that was previously returned incorrectly. So in the above example, if ModuleInstance 1 was returned incorrectly in 24056, this would be removed in 25056 indicating that the student had not studied on that module.

In this proposal, that would no longer be allowed. If entities were returned in error, this should be reported to your regulator/funder for them to decide if an historic amendment is required to correct this.

Corrections to previously incorrect data are different to updates to previously unknown information. For providers in Northern Ireland, you may need to resubmit a ModuleInstance that ended in a previous reference period to update the ModuleInstance.MODULERESULT field. This is shown in proposal 2, scenario 2 and may also occur within a StudentCourseSession that spans reference periods. This is an update to data that was previously unavailable so is not considered a correction.

Validation considerations

Validation currently allows SessionStatus, OffVenueActivity and ModuleInstance entities to be returned prior to the current reference period – this would need to be amended. The exception being when the ModuleInstance entity was returned and only the ModuleInstance.MODULERESULT field was updated.

Validation also currently enforces that these entities are returned in the final reference period the associated StudentCourseSessions spans. This would need to be updated to take into account the new guidance and the dates against the entities.

23 What is your preference for returning the SessionStatus, OffVenueActivity and ModuleInstance sub entities of StudentCourseSession?

Please select only one item


- Option one: continue with current guidance that all entities must be returned in the final reference period a StudentCourseSession spans
- Option two: only return these sub-entities in the reference period(s) that they span
- Unsure
- Not applicable

24 The purpose of the current guidance is to allow entities previously submitted in error to be removed. Please provide any comments on if you think the ability to do this is necessary.

25 Please complete your provider’s burden assessment for the proposal to return these entities only in the reference periods in which they span – set up / run

Guidance on how to provide your score

Please refer to the image below for guidance on how to provide your score.

 Burden assessment summary assessment for setup and run

Text version for Setup:

- 0: No impact
- 1-3: Almost no change to processes or systems. Can be fitted into business as usual against a known release window. Limited training or guidance required.
- 4-7: Minor to medium changes to systems and processes. Difficult to resource. Date for go-live sub-optimal. Requires bespoke training.
- 8-10: Significant change to systems and/or processes. Detrimental impact on ability to do other activities. Cannot be serviced from existing capacity. Release date very challenging. Requires training / re-skilling.

Text version for Run:

- 0: No impact
- 1-3: Business as usual (BAU). Operated through processes and systems. No discernible impact on current operating model.
- 4-7: Increased resources. Sustained opportunity cost. Complexity in planning. Requires specialist support.
- 8-10: Sustained increased resources required. Conflict with other business priorities. Cannot be systemised - lots of manual checking. Requires subject matter expert (SME).

[Download the full burden assessment guide \(PDF\)](https://www.hesa.ac.uk/files/Burden%20Assessment%20Guide.pdf) <<https://www.hesa.ac.uk/files/Burden%20Assessment%20Guide.pdf>>

	0	1-3	4-7	8-10
Setup <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Run <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

26 This change is proposed for the 2024/25 Student record (24056). Please highlight any concerns you have with this timeline for implementation, taking into account that by this point, two returns will have been submitted with the current guidance.

27 Please provide any contextual information to support your above answers, or any alternative approaches you think should be considered, in relation to the proposal to amend the guidance on cumulating entities on StudentCourseSession.

Closing feedback

28 Do you have any other comments on the StudentCourseSession and SessionYear proposals?

29 Do you have any other comments about this consultation?